**AUTUMN EXHIBITION 2019**

**Exhibition will be held at**

**WEST HORSLEY PLACE**

**EPSOM ROAD WEST HORSLEY KT24 6AN EXHIBITION RULES**

**This year the Autumn Exhibition is at West Horsley Place**

# It is open to all Exhibiting Members

**Key dates for your diary**

Entry forms and fees submitted by **SUNDAY 20TH OCTOBER**

Delivery of work to West Horsley Place

If you cannot make the allocated drop off times come at 1.00 pm .

# Friday 1st November

**Surnames A -D. 10.00-11am. Surname E - P. 11 – 12 midday Surname R – Z. 12 – 1pm**

Private View **Sat 2rd November 11- 12 midday**

Exhibition opens to the public **Saturday 2nd November midday to 4pm. Then daily to Sunday 10th November 10.00 am – 4.00 pm**

Removal of exhibits – collection of unsold. Collection of Sold work

# Monday 11th November (10.0am to 12.00pm )

**Sunday 10th November 4pm – 4.30pm or Monday 11th November 10am to 12 midday**

1. **Submission of work**

Works must be original and not previously exhibited with the Society. The following work can be submitted:

* + 2 framed pictures with D hooks attached to hanging wires or string, sculptures, £10 per exhibit (£12 for paintings over 1 metre in any dimension)
	+ Mounted and wrapped art works for the browser @ £5 per item OR 3 items for £10 or 5 items for £12

**Each work** must be wrapped in cellophane (not cling film). Please fix a self-adhesive label to the back with the information on it as shown in Label below

* + **4** individual craft items @ £5 per item or set Note that small sets are counted as one item
	+ Small calligraphy pieces in freestanding frames will be accepted as craft items, whereas those in wall-hung frames should be entered as pictures

# Labels

**Labels are essential for identification of items**

Each work must have **two** labels provided by the submitter with the following details:

# Artist’s name, telephone number or mobile number and e-mail address

* + **Title of work**
	+ **Medium**
	+ **Sale price**
* One label must be a **sticky label fixed to the back of the work.**
* The other must be a **tie-on label** attached by string or cord at least 20 cm long to each framed picture so that it hangs over the front of the picture from the top.

Top of Frame

Craft and sculpture exhibits must also clearly display the information described.

To ensure that the details on the Entry Form and the labels for your work are identical, you are advised to complete both the form and the labels at the same time.

**Photographing your work** Anyone who would like their paintings added to the GAS website gallery should e- mail a jpg image to amsonart@gmail.com. Please name the image with the following convention artist: title: medium: size: price>

Remember to photograph your work in good daylight and unframed with an image of above 2MB in content.

# Pricing

ALL WORK MUST BE FOR SALE

No framed work, including painted miniatures and sculpture, less than £100. No mounted work, drawings, etchings, prints etc less than £50.

No calligraphy less than £15 or craft work less than £50 per item. No cards should be sold at this event.

# Steward Volunteers

* + Please indicate on the entry form your TWO preferred sessions in the Gallery (more if you are able). All exhibitors need to volunteer for stewarding your exhibition
	+ To encourage sales and promote the Society, we ask Stewards to be pro-active and engage with visitors. By this we mean: Greet and show visitors around, invite visitors to vote for their favourite picture and answer any questions. If you can bring your drawing kit and sketch, that would be an added bonus.
	+ It is proposed that a Committee member will be present in addition to the two volunteers.

# Delivery of work to West Horsley Place

Work should be delivered to West Horsley Place as per the schedule above. This should help to avoid unnecessary queueing. There is plenty of free parking

# 6Collection of work that cannot be exhibited

Your Committee will make every effort to ensure all works are exhibited but, in the event of improperly presented works or a shortage of space, this may not be possible. Members affected will be notified to arrange for the collection of their works. The submission fee would be refunded.

# Removal of exhibits after the exhibition

All unsold work must be collected from West Horsley Place on

**Monday 11th November from**

**10.00 to 12.00 midday ONLY.** If you cannot attend then please advise who will be collecting for you on the entry form.

# Sales

Sales are handled by Stewards on duty and committee member on Duty. Commission on Sales will be **25%** and there will be no VAT on sales. This amount is inclusive of Izettle fees at 1.75% where applicable.

# Insurance

The Society will take great care of members’ work, but any work submitted must be on the understanding that any loss or damage incurred is entirely at members’ risk. Insurance is the responsibility of the artist.

# Awards

The following awards will be made before the Exhibition opens:

The Country Cub Claude Kauffmann Open Award The President’s Award

The AJS Award The Alliott’s Award

The Aquarius Award The George Weil Award The Mary Wilkie Award

# Copyright Issues

Artists should be aware that work offered for sale must be their own. Changing a background colour or orientation of another artist’s work is not acceptable and is a breach of copyright.

# Sponsor

Many thanks to our exhibition sponsor, Guildford Financial.

# Contact details for Ingrid Skoglund Exhibition Co-ordinator:

E-mail: gasartexhibition1@virginmedia.com Mobile: 07712 938300